

Main revisions to the Reference Manual on Twinning projects

MAIN REVISIONS	
<u>Overall main revisions :</u>	
<p>1. Twinning procedures have been aligned with the IPA and ENPI programmes</p> <p>2. FOR ENPI, as for the time assistance to the Commonwealth of the Independent States is mainly managed in a centralized way, a clear distinction of Twinning procedures applicable within a decentralised and within a centralised management framework has been made</p>	
Glossary : page 5 – page 7	Definitions have been added or updated
Overview of EU Funding for Twinning : page 13	The table has been updated
The Resident Twinning Adviser : page 16	The rule concerning the duration of secondment of the RTA has been more thoroughly explained
Specific involvement of the Commission under ENPI : page 24 & page 25	The role of the Commission within a decentralised and within a centralised management framework has been specified
Role of the AO in ENPI : page 28 & page 29	The role of the AO within a decentralised and within a centralised management framework has been specified
Preparation of Twinning projects : page 31	A twinning Project Cycle Overview has been included
Selection under ENPI : page 40 & page 41	The different procedures for selection under ENPI within a decentralised and within a centralised management framework have been explained
Signature of the Twinning contract : page 49 – page 54	The signatories of the Twinning contracts under IPA and ENPI have been clarified
Reimbursement of costs arising during the preparation of the Twinning Contract : page 70 & page 71	The rule for the reimbursement of preparatory costs has been reworded and completed
Project reporting requirements : page 89 & page 91	The procedure for the submission of the final report has been spelled out

Changes to a Twinning Contract : page 92	<p>The ceiling for budgetary allocations without the need of an addendum has increased from 10% to 15% of the total budget.</p> <p>The rule is now common for both IPA and ENPI programmes.</p>
Expenditure Verification Report : page 100 & page 101	The audit certificate has been replaced by the expenditure verification report
Private Sector Inputs : tendering, procurement and contracting : page 103 & page 104	The procedures to follow for Private Sector Inputs have been clarified
Data Protection and Privacy Statement : page 118	Information about "Data protection and Privacy Statement" has been included
ANNEX A : SPECIAL CONDITIONS	This annex has been updated in line with the New General Conditions of the Practical guide
ANNEX A2 : GENERAL CONDITIONS	The previous General Conditions of the practical guide have been replaced by the new ones
ANNEX A3 : BUDGET TEMPLATE	A budgetary line has been added for the provision for changes in prices
ANNEX A4 : CONTRACT AWARD PROCEDURES	There is one common annex for both IPA and ENPI programmes
ANNEX A6 : MODEL EXPENDITURE VERIFICATION REPORT	The model audit certificate has been replaced by the model expenditure verification report
ANNEX A7 : SPECIAL FINANCIAL ANNEX	The Special Financial annex has been revised in line with the core text of the manual
ANNEX C1 : STANDARD SUMMARY PROJECT FICHE	The Standard Summary Project Fiche template has been revised and clarified
ANNEX C2 : MODEL TWINNING PROPOSAL	The template has been updated
ANNEX C5 : TWINNING FINAL REPORT	The new template has been included
ANNEX C7 : SELECTION FACT SHEET UNDER IPA	<ol style="list-style-type: none"> 1. Question 3.4 of the Methodology section has been modified 2. Question 4.3 of the sustainability section has been modified
ANNEX C8 : EVALUATION GRID TWINNING SELECTIONS UNDER ENPI	<ol style="list-style-type: none"> 1. New footnotes have been added 2. Question 3.4 of the Methodology section has been modified 3. Question 4.3 of the sustainability section has been modified
ANNEX C9 : PUBLICATION OF THE TWINNING CALL FOR PROPOSALS	Some minor changes have been introduced